

Project financial management and controls

Workshop for 2nd call projects

*Vienna, 23 February 2010
ARCOTEL Hotel Wimberger
Neubaugürtel 34 - 36, 1070 Vienna*

08:30 Registration of participants

09:00 Welcome

09:15 Legal framework of the project implementation

- EC Regulations
- Programme documents
- Subsidy Contract and Partnership Agreement

09:30 The CENTRAL EUROPE management structure

- Programme structure and actors
- financial flows

09:50 First Level Control: principles and practice

- validation of expenditure: the FLC
- general principles of eligibility
- specific eligibility rules and documentation of expenditure
- the FLC documents

10:50 Questions and answers

11:20 Coffee break

11:50 Reporting and reimbursement

- General principles of reporting within CENTRAL EUROPE
- Reporting forms and annexes
- The reimbursement process and the transfer of ERDF
- Additional checks at Lead Partner level

12:30 Budget flexibility

12:50 Questions and answers

13:30 Lunch break



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14:30 Continuation of questions and answers (if needed)

15:30 End of the meeting

For Lead Partners and Partners of Austria and the Czech Republic:

14:30 Parallel workshops on specific national requirements of First Level Control.