

Information Seminar for Lead Partners
Vienna, 28 July 2008

Fulfilling the requests for improvement set by the Monitoring Committee and preparation of the revised Application Form

Winfried Ritt

JTS

CENTRAL EUROPE PROGRAMME

**Congratulations for the approval
of your proposal!**



Approval with requests for improvement



- All approved projects of the 1st call have to revise their Application Form to fulfil the requests for improvement set by the Monitoring Committee
- The requests for improvement intend to enhance the appropriate fulfilment of project quality requirements



Frequent issues of requests for improvement



NECESSARY IMPROVEMENTS RELATE TO:

- Technical and content matters
- Budgetary aspects
- Legal status of Lead Applicant and/or Project Partners
Revise the legal status both in the Application Form and in the “Declaration on Administrative and Financial capacity and the legal Status”
- State Aid
If necessary, respect of State Aid compliance will also be addressed in the subsidy contract with *ad hoc* contractual conditions

Are other changes necessary?



- Select the **STARTING DATE**:
 - o Projects can start as from 15 April 2008
 - o If not started, only preparation costs and costs for negotiation of conditions are eligible before the starting date
 - o Select a starting date in line with your first financial commitments
 - o As reference, Subsidy contract will be submitted in October
- Discuss **OTHER SPECIFIC ISSUES** with your JTS desk officer

How to fulfil the requests for improvement



Tools

- Change Log File
- Updated Application Form (AF)



How to fulfil the requests for improvement



Procedures

- Update the electronic version of the AF
- List all changes of your AF in the Change Log File accordingly and clearly relate them to the requests for improvement
- Include all justifications / clarifications that cannot be provided in the AF in the specific column of the Change Log File



How to fulfil the requests for improvement



Procedures

- Send both documents to the JTS desk officers responsible for content and finance (PM and FM)
- Desk officers will analyse your revised AF
- Submission of revised documents could request further changes: early start of the revision process is highly recommended
- Contact your JTS desk officers in case of questions

How to fulfil the requests for improvement



TIMELINE

Within 1st September 2008: send the first revised electronic AF and the Change Log File to your JTS desk officers

22 September 2008 (date of postal stamp): send hard copy versions duly signed and stamped of both documents to the JTS; documents must fulfil all requests for improvements counterchecked by your desk officers

22 September 2008 (date of postal stamp): when applicable, send the hard copy version duly signed, dated and on paper headed letter of the revised annexes

JTS responsibility for the request for improvement



Project acronym	Priority	JTS PM responsible	JTS FM responsible
CERIM	1	Mr. Kniaziuk	Ms. Depasquale
CENTRIS	1	Mr. Kniaziuk	Ms. Depasquale
FREE	1	Mr. Kniaziuk	Ms. Depasquale
I3 SME	1	Mr. Kniaziuk	Ms. Depasquale
CHEMLOG	2	Mr. Ritt	Ms. Depasquale
SONORA	2	Mr. Ritt	Ms. Depasquale
VIA REGIA +	2	Mr. Ritt	Ms. Depasquale
KASSETTS	2	Mr. Ritt	Ms. Depasquale



JTS responsibility for the request for improvement



Project acronym	Priority	JTS PM responsible	JTS FM responsible
FOKS	3	Ms. Pamperl	Ms. Obiltschnig
REURIS	3	Ms. Pamperl	Ms. Obiltschnig
SALVERE	3	Ms. Pamperl	Ms. Obiltschnig
TRANSECONET	3	Ms. Pamperl	Ms. Obiltschnig
URBAN SMS	3	Ms. Pamperl	Ms. Obiltschnig
LABEL	3	Ms. Pamperl	Ms. Obiltschnig
4 BIOMASS	3	Ms. Pamperl	Ms. Obiltschnig
COACH BIOENERGY	3	Ms. Pamperl	Ms. Obiltschnig
RUBIRES	3	Ms. Pamperl	Ms. Obiltschnig
TRANSWASTE	3	Ms. Pamperl	Ms. Obiltschnig

JTS responsibility for the request for improvement



Project acronym	Priority	JTS PM responsible	JTS FM responsible
ACT4PPP	4	Mr. Ritt	Ms. Obiltschnig
CENTROPE CAPACITY	4	Mr. Ritt	Ms. Obiltschnig
COBRA MAN	4	Mr. Ritt	Ms. Obiltschnig
RESOURCE	4	Mr. Ritt	Ms. Obiltschnig
URBAN SPACE	4	Mr. Ritt	Ms. Depasquale
CROSS CULTOUR	4	Mr. Kniaziuk	Ms. Depasquale
DANUBE LIMES	4	Mr. Kniaziuk	Ms. Depasquale
LISTEN TO THE VOICE OF VILLAGES	4	Mr. Kniaziuk	Ms. Depasquale

