

Fact sheet n. 01/2010

Inclusion of Italian expenditure in Progress Reports

Foreword

During the year 2009, Member States participating in CENTRAL EUROPE established the First Level Control (FLC) systems as provided for in Article 16 (1) of Regulation (EC) No 1080/2006. This requirement was not met by Italy. In order to allow payments of partners in other Countries, in 2009 all Lead Partners (LP) of 1st call projects having Italian Partners were asked on one side to exclude expenditure borne by Italian Partners from the progress reports and on the other to provide the description of all Project Partners' activities and outputs, including therefore also those of the Italian Partners.

This factsheet is intended to provide a technical instruction to the LPs on how to include, in the current progress report, expenditure borne by Italian partners in previous reporting periods if already validated by their independent controllers. This will allow the Joint Technical Secretariat to reconcile the expenditure occurred with the activities performed and the outputs obtained by the Italian partners as described in the previous report(s).

Procedure

Within the description of the single cost items, as listed in "Section 6 - Breakdown by single budget lines" of the progress report, a specific reference to when the expenditure was paid (PR1 or PR2) has to be made. This should be done by inserting in bracket, at the end of each description, the reference to the progress report:

(PRx)

The following screenshots contain some examples.

Example 1. Staff costs

Same person reported in progress report 1 and in the current progress report (PR2), for a total validated amount of € 1.470,00.

A) Cost claimed				
Partner that incurred cost	WP	First name and Surname of employee	Category	Amount validated & reported (Gross Salary + employer's Social security)
Staff working part-time in the project				
PP03	WP3	Mario Rossi	Technical	1.470,00 €

NO ←

A) Cost claimed					
Partner that incurred cost	WP	First name and Surname of employee	Category	Amount validated & reported (Gross Salary + employer's Social security)	
Staff working part-time in the project					
PP03	WP3	Mario Rossi (PR1)	Technical	670,00 €	
PP03	WP3	Mario Rossi (PR2)	Technical	800,00 €	

YES

Example 2. External expertise

Multi-annual service lasting along the entire project duration and reported pro-quota in different reporting periods. Costs referring to progress reports 1 and 2 as well as to the current progress report (PR3), for a total validated amount of € 50.000,00.

A) Cost claimed					
Partner that incurred cost	WP	Description of service	Name of expert/company	Total amount as per contract	Amount validated & reported
LP	WP1	Technical and financial support for project management.	Europe Ltd	90.000,00 €	50.000,00 €

NO

A) Cost claimed					
Partner that incurred cost	WP	Description of service	Name of expert/company	Total amount as per contract	Amount validated & reported
LP	WP1	Technical and financial support for project management. (PR1)	Europe Ltd	90.000,00 €	10.000,00 €
LP	WP1	Technical and financial support for project management. (PR2)	Europe Ltd	90.000,00 €	20.000,00 €
LP	WP1	Technical and financial support for project management. (PR3)	Europe Ltd	90.000,00 €	20.000,00 €

YES

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